

**Florence Township Trustees
Regular Meeting Minutes
11-16-2016 8am**

The Florence Township Trustees held a regular meeting at the Florence Township Office Complex located at 11011 Chapel St., Wakeman, Ohio.

The meeting was opened with the pledge.

Trustees present: Orville Sayler and John Krumwiede. Not present: Skip Halliwell

MOTION: Orville made the motion and it was seconded by John to approve the minutes from the previous meeting. Roll call: all 'ayes. Minutes approved.

Dates to remember:

Bicentennial Meeting Dec. 6th at 7

Winter OTA Conference is Jan. 25th – 28th. Trustees will also offer the conference training to Road Supervisor Tom Murray Jr. and Cemetery Records Manager Cheryl Park.

Employee Holiday Appreciation Gifts

RESOLUTION 26-2016

MOTION: Orville made the motion and it was seconded by John to Purchase 4 \$50 gift cards for the following employees– Tom Murray Jr., Rodger Witter, Dave Gulyas and Chief Bill Rennie. Roll call: all 'ayes. Motion approved.

Record destruction

RESOLUTION 27-2016

MOTION: Motion was made by Orville and seconded by John to submit an RC-3 Form to the Ohio Historical Society in granting permission to destroy records based on Florence Townships Record Retention Policy (Rc-2) which was submitted and approved to the historical society in 2015. The records are primarily some 2009 records and earlier and audio recordings 2014 and earlier. If approved by the historical society for destruction the records will be destroyed beginning in January.

RESOLUTION 28-2016

Fire Contracts 2017 & 2018

MOTION: John made the motion to approve the contracts with Brownhelm (\$5,351.00/yr) and Henrietta (\$30,575.00/yr) as submitted by Chief Rennie. This includes a 5% increase from the previous contract. Roll call: all 'ayes. Motion approved. Chief Rennie will submit the contracts to the respective townships for their approval.

Volunteer Fire Dependent's annual meeting needs to be held and paperwork submitted by Jan 31st.

New website to be launched by Jan 1. www.florencetwp.com

MOTION: Orville made the motion and it was seconded by John to adjourn the regular meeting. Roll call: all 'ayes. Meeting adjourned.

General	MLV	Gasoline Tax	Road & Bridge	Cemetery	Fire	Fire Levy
198,608.38	10,985.37	31,017.65	42,520.93	21,470.74	49,522.96	170,720.71