

**Florence Township Trustees
Organizational/Regular Meeting Minutes
1-18-2017 8am**

The Florence Township Trustees held an organizational and regular meeting at the Florence Township Office Complex located at 11011 Chapel St., Wakeman, Ohio.

The meeting was opened with the pledge.

Trustees present: Orville Sayler and John Krumwiede. Not present: Skip Halliwell

MOTION: Orville made the motion and it was seconded by John to approve the minutes from the previous meeting. Roll call: all 'ayes. Minutes approved.

Dates to Remember

Bicentennial Meeting Feb. 7th @ 7pm

Winter Ohio Township Association Conference Jan. 25-28th

Organization 2017

Resolution 1-2017

Chairman/Vice Chairman

MOTION: John made the motion and it was seconded by Orville to appoint Skip Halliwell as chairman and Orville Sayler as Vice Chairman for 2017. Roll call: all 'ayes. Motion approved.

Resolution 2-2017

Meeting dates and times

MOTION: John made the motion and it was seconded by Orville to continue the same schedule for regular meetings. Meetings will be held on the first Wednesday of the month at 8pm and the third Wednesday of the month at 8am. Roll call: all 'ayes. Motion approved.

Resolution 3-2017

2017 Committee Appointments

Motion: Motion was made by Orville and seconded by John to keep the appointments the same as the 2016. Roll call: all 'ayes. Motion approved.

Appointments are:

Erie County Health Dept.

Skip Halliwell, Delegate

Orville Sayler, Alternate

Council of Governments

John Krumwiede, Delegate

Skip Halliwell, Alternate

Erie Regional Planning

Orville Sayler, Delegate

John Krumwiede, Alternate

Old Business

Resolution 4-2017

Records destruction

Ohio Historical and the of Ohio Auditor's office has approved the townships Rc-3 record destruction proposal. Records to be destroyed will be obsolete paper records 2009 and older. Also included will be audio meeting recordings and digital UAN backups 2014 and older.

MOTION: John made the motion and it was seconded by Orville to destroy the approved records. Roll call: all 'ayes. Motion approved.

New Business

Resolution 5-2017 replaces (Resolution 30-2016 12-/21/16)

Mileage Revision

Erie County Engineer submitted a revision to Florence Township's mileage in December. They reported the mileage as 29.378. The engineer reports the correct mileage is 29.429.

MOTION: Orville made the motion and it was seconded by John to accept the revised amount. This will replace the previous resolution.

Fiscal Officer reports the township's bank (FirstMerit) has been bought and is now Huntington Bank. She will notify the trustees of any significant changes.

Resolution 6-2017
Fire Truck Purchase

MOTION: Orville made the motion and it was seconded by John to purchase a 2017 Pierce Pumper for the fire department through the State of Ohio bid program and approve the \$100,000 down payment. Roll call: all 'ayes. Motion approved.

The total cost will be \$497,850.00. The township will make a down payment of \$100,000 from fund 4901. A loan for the remainder will with PNC Bank and semiannual payments of \$24,030.92 will be made from the 4901 Fund. The last payment will be made in Dec. 2026

Special Guest – Mark Smith, Erie County Prosecutor’s Office

Mr. Smith prepared a sample resolution for the townships to consider prohibiting the sale, cultivation and processing of medical marijuana. He suggested any resolution should be included in the zoning book. The trustees will refer the information to the zoning board to consider.

Mr. Smith also gave some guidance for the illegal junk year in Florence. He will be working with the trustees, zoning inspector and fire inspector on putting together a case to have the cars removed. Pictures and descriptions of the vehicles will be the next course of action.

Resolution 7-2017
Travel Regulation Policy update

Due to rising costs over the last 7 years, the travel policy needs to be adjusted on government rate hotel rooms.

MOTION: Motion was made to increase the hotel allowance from \$160 to \$200 and adopt the revised policy. Roll call: all 'ayes. Motion approved.

Cemetery
Resolution 8-2017
Cemetery Manager

Cheryl Park has been working as an independent contractor the past 2 years. Trustees will hire her as an employee. Cheryl’s duties include transferring aged paper records to a cemetery software program as well as comparing several sources of records to ensure accuracy of the deed books and burial records. She will also work with families and the sexton to obtain the proper paperwork for sales and burials with in the cemeteries.

MOTION: Orville made the motion and it was seconded by Orville to hire Cheryl at the same rate of pay (\$15/hr) on a part time as needed basis starting this year. Roll call: all 'ayes. Motion approved.

Cheryl reports she has worked with the Erie county engineer’s office in updating the map for the Florence Township Cemetery. Maps will be copied, laminated and integrated in the software program.

Zoning

Due to a power outage the meeting was adjourned early. The next zoning meeting will be on Feb.8th.

Trustee Reports

Road Supervisor Tom Murray Jr. reports he is working on a grant with ODOT for new township road signs.

Resolution 8-2017
Signage on State Route 113 & 60

Tom reports ODOT would like to replace road signs at the 4 entrances into the township on St. Rt. 113 and St. Rt. 60. ODOT will provide the signs at labor at their cost.

MOTION: Orville made the motion and it was seconded by John to grant ODOT permission to replace the signage at the entrances to the township on State Route 113 and State Route 60. Roll call: all 'ayes. Motion approved.

MOTION: Orville made the motion and it was seconded by John to adjourn the meeting. Roll call: all 'ayes. Meeting adjourned.

General	MLV	Gasoline Tax	Road & Bridge	Cemetery	Fire	Fire Levy
160,452.49	10,949.74	26,616.01	46,653.98	21,434.74	43,204.12	70,720.71