

**APPLICATION FOR VARIANCE**  
**BOARD OF ZONING APPEALS**  
**FLORENCE TOWNSHIP TRUSTEES**  
**11011 CHAPEL St.**  
**WAKEMAN, OH 44889**  
**440.742.0026**  
**zoning@florencetwp.com**

**Fee: \$250**  
Make checks payable to:  
Florence Township Trustees

NAME OF APPLICANT: \_\_\_\_\_ EMAIL: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ Ph # \_\_\_\_\_

**1. Locational Description:**

Address \_\_\_\_\_

Parcel(s)# \_\_\_\_\_

*\*\* Please note ALL parcels MUST be listed. Failure will result in the application not being processed. Additional fees may be assessed to proceed if additional legal ads and notifications (postage) are needed due to incomplete forms.*

**2. Nature of Variance:** Describe generally the nature of the variance:

\_\_\_\_\_

\_\_\_\_\_

In addition, plans in triplicate and drawn to scale must accompany this application showing dimensions and shape of the lot, the size and locations of existing buildings, the locations and dimensions of proposed buildings or alterations, and any natural or topographic peculiarities of the lot in question.

**3. Justification of Variance:** In order for a variance to be granted, the Applicant must prove to the Board of Zoning Appeals that the following items are true: (Please attach these comments on a separate sheet)

- a. special conditions exist peculiar to the land or building in question;
- b. that a literal interpretation of the ordinance (resolution) would deprive the applicant of rights enjoyed by other property owners;
- c. that the special conditions do not result from previous actions of the applicant; and
- d. that the requested variance is the minimum variance that will allow a reasonable use of the land or buildings.

- Zoning inspector will review application for accuracy and that it is complete. Zoning inspector will provide address of all interested parties (all adjoining property owners on all sides including across the street, plus any property owner within a 500 foot radius of the affected property) to the BZA secretary.
- BZA secretary will publish legal ads and send notifications to property owners.

\*\* Notification addresses are taken from the Erie County Auditor's website. It is a resident's responsibility to have a valid mailing address listed.

I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION AND ITS SUPPLEMENTS ARE TRUE AND CORRECT.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

Res. 18-2018  
7.4.2018