

**Florence Township Trustees**  
**11011 Chapel St., Wakeman, OH 44889**  
**www.florencetwp.com**  
**Regular Meeting**  
**12-4-2019 8am**

**RECORD OF PROCEEDINGS**

**TRUSTEE ROLL CALL**

|                |         |
|----------------|---------|
| John Krumwiede | Present |
| Orville Saylor | Present |
| Bill Turnbull  | Present |

**APPROVAL OF PREVIOUS MINUTES 11/20/2019**

|                               |                |
|-------------------------------|----------------|
| MOTION TO APPROVE MINUTES     | Bill Turnbull  |
| MOTION TO APPROVE SECONDED BY | Orville Saylor |
| VOTING RESULTS                | YES: 3 NO:     |

**APPROVAL OF FUND BALANCE/PAYMENTS**

|                               |               |
|-------------------------------|---------------|
| MOTION TO APPROVE             | Orville Sayer |
| MOTION TO APPROVE SECONDED BY | Bill Turnbull |
| VOTING RESULTS                | YES: 3 NO:    |

**EVENTS**

**Dec. 12<sup>th</sup> – Erie Co. Engineer Annual Meeting**

**NEW BUSINESS**

**Holiday Staff Appreciation Gifts**

|                    |  |
|--------------------|--|
| MOTION TO          | Purchase \$50 restaurant gift cards for 6 township/fire department staff |
| MOTION made by     | John Krumwiede   |
| MOTION seconded by | Bill Turnbull  |
| VOTING RESULTS     | YES: 3 NO:   |

**2019 Year End Meeting and Jan. 1, 2020 Meeting**

|                    |   |
|--------------------|---|
| MOTION TO          | Set date of 2019 Year End Meeting for Dec. 30 <sup>th</sup> , 7pm. Cancel Jan. 1 <sup>st</sup> Meeting. |
| MOTION made by     | Orville Saylor  |
| MOTION seconded by | Bill Turnbull   |
| VOTING RESULTS     | YES: 3 NO:  |

**DEPARTMENT REPORTS**

**ROADS**

Tom is working on documenting culverts, cleaning and documenting their condition. He also is working on patching potholes and getting ready for winter weather.

Tom will get a price on road markers.

Trustees will look at an area of Nash Rd. that may need some tile work.

**FIRE DEPARTMENT**

Chief Halliwell submitted a report. It stated he would like to begin paying the volunteer firefighters some small compensation per run and training. He estimates an annual budget of around \$20,000. Trustees will meet with the Chief and discuss the policies and details that will be worked out to get the process going to move towards compensation in 2020.

**CEMETERY**

One Cemetery Deed was signed.

Waterline needs to be moved in Birmingham Cemetery.

Trustees may consider fencing at the Birmingham Cemetery.

**RESOLUTION 36-2019**

**Updated Cemetery Regulations**

|                    |   |
|--------------------|---|
| MOTION TO          | Adopt updated cemetery regulations. Effective Jan. 1, 2020. |
| MOTION made by     | Orville Saylor  |
| MOTION seconded by | Bill Turnbull   |
| VOTING RESULTS     | YES: 3 NO:  |

## Florence Township Cemeteries

### Rules and Regulations

Effective 1-1-2020 by Resolution 36 – 2019

- ❖ No planting (shrubs, trees, flowers) without the permission of the trustees. Township does not maintain personal landscaping.
- ❖ Two pots or vases allowed per grave Glass containers are prohibited.
- ❖ Flowers should be in a secure container and placed on the foundation.
- ❖ All statues or personal items must be securely placed on the foundation and kept off the ground, so as not to interfere with cemetery maintenance.
- ❖ Broken or damaged items will be removed and discarded.
- ❖ Winter wreaths must be removed by February 1, if you want them.
- ❖ After holidays, decorations should be removed within two weeks or they will be discarded.
- ❖ No pets allowed.
- ❖ No bicycles on cemetery grounds.
- ❖ Permission of the trustees is required for any non-standard monuments.
- ❖ Cemetery closes at dusk.

#### MEETING ADJOURN

|                      |                |
|----------------------|----------------|
| MOTION TO ADJOURN BY | Bill Turnbull  |
| MOTION SECONDED BY   | Orville Saylor |
| VOTING RESULTS       | YES: 3 NO:     |

#### PAYMENTS

|          |            |   |
|----------|------------|---|
| 11/22/19 | \$1,597.94 | Tom J Murray Jr                         |
| 11/22/19 | \$231.91   | Rodger Witter                           |
| 11/25/19 | \$388.86   | CenturyLink                             |
| 11/29/19 | \$3,012.67 | Ohio Public Employees Retirement System |
| 12/3/19  | \$130.54   | VERIZON WIRELESS                        |
| 12/3/19  | \$33.12    | NORTHERN OHIO RURAL WATER               |
| 12/3/19  | \$90.73    | Time Warner Cable - Northeast           |
| 12/3/19  | \$75.00    | Jody Sadowski                           |
| 12/3/19  | \$291.30   | John Deere Financial                    |
| 12/3/19  | \$461.30   | CARRICO TRUCKING                        |
| 12/3/19  | \$1,811.81 | Morton Salt, INC                        |
| 12/3/19  | \$299.28   | Lehigh Hanson                           |
| 12/3/19  | \$107.92   | Rexel Inc.                              |
| 12/3/19  | \$762.00   | Treasurer State Of Ohio                 |
| 12/3/19  | \$182.26   | Staples Contract and Commercial         |
| 12/3/19  | \$1,809.67 | Morton Salt, INC                        |
| 12/3/19  | \$26.14    | Steinacker - Ace Hardware               |

#### FUND BALANCES

|                    |              |
|--------------------|--------------|
| 1000 General       | \$313,238.40 |
| 2011 MLV           | \$14,856.69  |
| 2021 Gasoline      | \$32,640.41  |
| 2031 Road & Bridge | \$27,968.05  |
| 2041 Cemetery      | \$12,306.52  |
| 2191 Fire          | 53,662.93    |
| 4901 Fire Equip    | 111,261.01   |
|                    |              |